



CORPORATEPAY System
Private Network Request Form

(To be requested by corporate customer to its primary bank for arranging private network (L2 or L3) to access CORPORATEPAY system in secured channel. The private network is recommended for mid to large corporates having sizeable transaction volume. For corporates of some specific industries (e.g. Insurance, Remittances, etc.), NCHL may mandate to establish such private network. NCHL will coordinate with the requesting bank and the corporate for establishing the VPN connection. Such corporates will still be able to access corporatePAY system through public network (internet) but the transaction limits will be overridden as per the limits specified by NRB for automated transactions and all other transaction will require additional approval from the debiting bank).

To be filled by Corporate Customer

Bank Name: _____ **Date:** _____

Request to ☐ **Add** ☐ **Remove** following corporate for accessing the CORPORATEPAY system through private network.

Corporate Details

Corporate Name: _____ Corporate Code: _____
(From CORPORATEPAY System)

Technical Contact Person's Name: _____
Email: _____ Mobile: _____

Business Contact Person's Name: _____
Email: _____ Mobile: _____

Private Network Details

Network Connection Type: ☐ L3 ☐ L2 ISP: _____ Connecting IP: _____
ISP: Wlink / Subisu / Both

Prerequisites:

1. For L3 VPN Network, corporate needs to have a dedicated static public IP from any of its ISPs having dedicated minimum bandwidth of 1 Mbps, which shall be arranged by the corporate itself.
2. For L2 VPN Network, corporate needs to have physical fiber link from the specified ISPs to be arranged through NCHL. Additional network connection and management fee will be applicable.
3. Corporate needs to have VPN supporting Router/Firewall for IPsec VPN with NCHL and appropriate network switch.

Authorized By (Corporate Customer):

Name: _____ Designation: _____

Signature: _____ Date: _____ Stamp: _____

For Bank's use only:

Verified By:

Name: _____

Designation: _____

Signature: _____

Stamp: _____

Authorized By:

Name: _____

Designation: _____

Signature: _____

Terms:

This is to confirm that the primary bank has verified the legality, KYC, AML/CFT and other related details to ensure that the above corporate is allowed to originate the intended transactions in CORPORATEPAY system, while enrolling such corporate by the bank. The primary bank and the corporate are also aware of the inherent risks associated with accessing the system through virtual private network (VPN). The primary bank shall have the responsibilities:

1. To ensure that the corporate adhere with the roles and compliance requirements specified in the rules and guidelines related to CORPORATEPAY issued by NCHL and/or related NRB directives. And the bank has obtained written/contractual commitment from the corporate to comply with all such terms.
2. To make the corporate aware that NCHL does not warrant or represent that services and information are free from virus or similar features which may adversely affect the corporate's hardware, software or equipment; and to indemnify NCHL and the Bank from the corporate or any of its person for any incidental, indirect, special, consequential or exemplary damages including, without limitation, any loss of use, revenue, profits or savings.
3. To allow such corporates to access CORPORATEPAY system through public network (internet), the transaction limits will be overridden as specified by NRB for automated transactions and all other transactions will require additional approval from the debiting bank.
4. To recover the standardized cost of network connection & management in case of L2 VPN (NPR 62,000 per annum) and settled by NCHL through the bank.

For NCHL's internal use only:

Communicated to corporate: Yes / No

Communicated to onboarding primary bank: Yes / No

Performed by:
Name: _____

Verified by:
Name: _____

Signature:
Date: _____

Signature:
Date: _____