

**REQUEST FOR PROPOSAL (RFP)  
FOR THE SUPPLY, DELIVERY AND INSTALLATION OF ATM**

**AUGUST, 2018**

Office Address

General Administration & Procurement Department  
Head Office, Lazimpat  
Phone: 977-1-4428556  
Email: admin@mbl.com.np



**Terms & Conditions and Technical Specifications for Supply, Delivery and Installation of ATM**

1. Machhapuchhre Bank Limited (MBL), Lazimpat, Kathmandu invites sealed proposal from the authorized distributors/suppliers for supply and delivery of computers and laptops required for the Bank.
2. Sealed proposal must be submitted to the General Administration & Procurement Department, Head Office, Lazimpat, Kathmandu before close of business hours on August 12, 2018. Proposal received after this deadline will not be accepted.
3. No consideration will be given to the proposal received after due date and time, even though dropped elsewhere or post office.
4. If the last date of submission and opening falls on a government holiday then the next working day shall be considered.
5. Suppliers should submit Company Profile, Copy of Firm/Company Registration, VAT Certificate & Tax Clearance Certificate for FY 2073/74 along with the sealed proposal.
6. The suppliers should be authorized distributor/suppliers of the supplied ATMs.
7. Payment will be done only after the supply, delivery, installation and final testing of the ATMs.
8. All Applicable taxes as per Nepal Government while paying the amount quoted in tender to supplier will be deducted at the source.
9. Bank will not pay any extra amount to supplier or other except the amount quoted in proposal.
10. The amount quoted must be valid for one year.
11. If the amount quoted in sealed proposal differs in words and figures, amount quoted in words will be considered valid.
12. The suppliers should submit the complete specification and brochure along with the proposal.
13. Suppliers should have their own technical teams for support, repair and maintenance of the supplied ATMs.
14. Warranty period of supplied ATM should be at least two years.
15. Suppliers should mention the AMC cost for seven or more years.
16. The proposal violating the terms & condition or failing to supply the ATM as per specification will be blacklisted and will be disqualified to bid for next 3 years.
17. Minimum required specifications of the computers and laptops are;

<b>Technical Specification of ATM</b>
Four cassette, motorized/Dip Card Reader
Front loading/ Rear loading
Thermal Journal Printer / electronic journal with EJ pulling system
Thermal receipt printer
LCD monitor
2 GB RAM , 500 GB HDD with DVD R/W
Inbuilt dual camera face and cash slot with software that can be centrally monitored
PCI DSS compliant EPP with validity 2024
EMV compliant (level 1 &2) with Both EMV card and mag stripe card reader
OS Windows 7
4 Cassettes
AMC rate must be for 7 years and more year
Anti-Skimming device.

18. If any dispute between both parties arises, shall be solved on mutual consent.
19. The Bank reserve rights to accept or reject partial or in full the bid without assigning any reason whatsoever.